

## Harmony Hill School

### Internet Safety Policy

#### Introduction

It is the policy of Harmony Hill School to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

#### Definitions

Key terms are as defined in the Children's Internet Protection Act.

#### Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") are used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking is applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

All student computers have filters.

#### Inappropriate Network Usage

The following uses of Harmony Hill School Internet facilities by students **are always unacceptable**:

- Illegal sharing of intellectual property, such as music, movies, and photographs
- Social networking sites
- Email and other messaging services (**Unless** these services are part of the student's vehicle for communication with his family. In that case, this form of usage will be under direct adult supervision)
- Skype and other video conferencing services (**Unless** this service is part of the student's vehicle for communication with his family. In that case, this form of usage will be under direct supervision of an adult)
- Viewing pornography and adult sexual content
- Commercial purposes
- Streaming media
- Cyberbullying and other forms of harassment

- Hacking
- Unauthorized disclosure, use and dissemination of personal identification information regarding minors

### **Supervision, Education, and Monitoring**

A staff member must be present at all times when students are accessing the Internet and should remain vigilant to make sure that students are using the internet for acceptable uses, under the law and under this policy. If a staff member detects unacceptable uses of Harmony Hill School's internet facilities, he/she should take immediate action to terminate that use. In addition, if a staff member finds that students are getting into content that is inappropriate, that staff member should report the URL of the inappropriate content to the Information Technology (IT) Department, so that it may be added to our content filtering solution.

It is the responsibility of all member of the Harmony Hill School staff to not only supervise and monitor computer usage, but to educate students with regard to appropriate usage of online computer network and access to the Internet with this policy, the Children's Internet Protection Act, the Neighborhood Internet Protection Act, and the Protecting Children in the 21st Century Act. Harmony Hill School's Teachers will provide age appropriate training for students who use the Internet facilities. The training provided will be designed to promote Harmony Hill School's commitment to:

- The standards and acceptable use of Internet services a set forth in the Harmony Hill School's internet Safety Policy;
- Student safety with regard to :
  - o Safety on the Internet
  - o Appropriate behavior while online, on social networking sites, and in chat rooms. (Student's, while not allowed to access social networking sites and chat rooms with the school's computers, it is important that they understand what appropriate usage means); and
  - o Cyberbullying awareness and response.
- Compliance with the E-Rate requirements of the Children's Internet Protection Act (CIPA).

Following receipt of this training, the student will acknowledge that he received the training, understood it, and will follow the provision of Harmony Hill School's acceptable use polices. The training and the acknowledgement will be done annually.

### **Adoption**

This Internet Safety was **adopted by the Administrators of Harmony Hill** at an Administrative meeting on **6/27/2016**.